

Minutes of the Parent Teacher Association Meeting
AGM held at Kimpton, Thruxton & Fyfield School on
3rd October 2017 at 7.15pm

| Present | |
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| John Turner (JT) | Chair |
| Stuart Ashley (SA) | Vice Chair |
| Amy Hicks (AH) | Treasurer |
| Ruth Bullock (RB) | Secretary |
| Zoe Newton (ZN) | Head Teacher |
| Joann McDonnell Margaret Rome (MR) Pippa Bladen (PB) Caroline Watt Emma Thomson (ET) Julia Nerthercott Sophie Hunt (SH) Jason Cox Lisa Curtis Sam Curtis | Other Committee members Chair of Governors Teacher Teacher |
| Apologies | |
| Kat Odling Louise Chappell Stacey Newport | |

| | Action |
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| Welcome JT welcomed and said thanks to all for attending. | |

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| Previous Minutes – Chair JT Highlighted the aims and purpose of the PTA. He read the first paragraph of aims established last year – ‘to raise money for little or no cost’. We have organised events and achieved what we set out to do, with one or two events a month. Mother’s/Father’s Day wrap up did not take place, but are in our future plans. We can safely say that we raised a fair amount of money and will continue to do so. | |
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Chair's Report - JT

JT said he would like to thank parents, teachers, and everyone else who has supported us through the year. It takes a lot of hard work, and any help is gratefully appreciated. Thanks for all the work people have put in. Independent Examiner - AH's father (an accountant) has checked the books and Nicky Browne will also check them as an independent examiner iaw the constitution.

Treasurer Report – Treasurer

AH gave an overview of the PTA finances since the start of the financial year on 1st September 2016 – 31st August 2017.

AH presented the Kimpton Primary School PTA Receipts and Payment account for the y/e 31st August 2017

Before explaining the figures, it should be noted that

- The proceeds of the Summer Fete, Cake Sale, Sports Day refreshments and various other events were not banked by the year end but have now been banked. They will be included in the 2017/2018 accounts. The cheques raised for Summer Fete expenses have been included in the 2016/2017 accounts.
- Some income from events such as the Camp Out and Cake Sale were not banked but subsequently used to pay for expenses for the Summer Fete and End of Year Party costs.

The opening bank balance was £9,414 and there was £4,866 in the bank at the year end. Receipts for our various fundraising activities totalled £7,371 with costs totalling £2,214 giving a surplus of £5,157.

As with previous years our best fundraisers have been Matchfunding and the Sponsored Movement.

Donations made by the PTA totalled £9,705 and consisted of

Early Years Outdoors play area 5,000

PA system 1,276

Playtrail repairs 1,168

Class donations 700

School Panto 495

Cameras 489

Air Ambulance 460

Yearbooks project 117

I have inspected the PTA spreadsheets, bank statements and reviewed some of supporting paperwork. In the absence of written information, I have received relevant explanations and confirm that information provided and resulting Receipts and Payments account are correct.

Guy Clinch FCA

1st October 2017

Re-elections

MR began proceedings by asking if any of the current committee wished to continue their role as the year had been a great success.

JT agreed to continue to stand as Chair. MR proposed and SH seconded.

SA informed those present that he would be unable to continue as Vice Chair after December due to work commitments. ZN proposed him to continue until December and PB seconded. SC then offered to continue with the role after this time. JT proposed and RB seconded this.

AH announced that she would be unable to continue with the role of treasurer, however others parents offered to support her with bank runs and she agreed to continue the role. She was proposed by JT and seconded by ET. RB agreed to continue as Secretary. She was proposed by SH and seconded by JT.

Special Business

Constitution – this details the members, funds, meetings etc. It was signed in January when JT took on the role of Chair and still stands as he is willing to continue as Chair. There is no need for amendments so will remain the same for next year.

ZN thanked all of the committee for their hard work over the year and is very grateful they took on the role when the future of the PTA was in jeopardy. The events they had put on over the year were successful and well attended. The funds raised make such a big difference to the children as school budgets alone are incredibly tight.

DONM – to be confirmed

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